



Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 3309), Telefax: 0121-2439127, 2439067
A constituent college of



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

NO. Cardio/Roster/2025/SUN2510290968

3477^②
03/11/25

DATE: 15 .Nov. 2025

Notice

A meeting of **Board of Studies** has been scheduled on **15/11/2025 at 11:00 AM** in HOD Office of the **Department of Cardiology**.

Agenda of meeting:

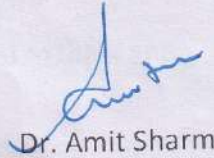
1. **Agenda no. 1:** Confirmation of the minutes of the previous Faculty Board Meeting and ratification of the Action Taken Report.
2. **Agenda no. 2:** Introduction of any new value-added courses. 2D ECHO Certification Courses.
3. **Agenda no. 3:** To start Post-Doctoral Certificate Courses (PDCC), Fellowship.
4. **Agenda no. 4:** To review ongoing research activities.
5. **Agenda no. 5:** To start any new certificate courses for Undergraduates and Postgraduates.
6. **Agenda no. 6:** Any changes in CBME.
7. **Agenda no. 7:** Any other item with permission of Chair (advance copy of proposals to be submitted by 17-11-2025).

Copy to:

1. Dr. Amit Sharma, Professor & HOD, Dept. of Cardiology, SMC Meerut
2. Dr. Shobit Tomar, Associate Professor, Dept. of Cardiology, SMC Meerut
3. Dr. Deepak, Assistant Professor, Dept. of Cardiology, SMC Meerut
4. Dr. Saurabh Singhal, HOD, Dept. of Medicine, SMC, Meerut
5. Dr. Ashutosh Datt Sharma, Dept. of Medicine, SMC, Meerut

Copy to:

1. The Principal, SMC
2. All the Members mentioned above


Dr. Amit Sharma
Prof. & Head

Department of Cardiology

DR. AMIT SHARMA, DM. (DPT. OF
CARDIOLOGY), PROFESSOR,
SUBHARTI MEDICAL COLLEGE &
HOSPITAL, MEERUT



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Office the Head Dept. of Cardiology

3477 ①
03/12/25

NO. Cardio/Roster/2025/SUN2510290968

DATE: 13.Nov.2025

To,
The Principal
Subharti Medical College
Meerut

Subject: Conduct of Board of Studies & Faculty Board Meeting – Inclusion of Agenda for 36th Academic Council.

Sir,

In reference to letter no. SMC/G/M-60/6367 dated 06.11.2025, this is to inform you that a meeting of the Board of Studies & Faculty Board for the Department of Cardiology has been scheduled as per the following details:

Date: 13th November 2025

Time: 11:00 AM onward

Venue: Cardiology Department

The following agendas shall be discussed as per instructions received:

Agenda – 1: Confirmation of the minutes of the previous Faculty Board Meeting and ratification of the Action Taken Report.

Agenda – 2: Introduction of any new value-added courses. 2D ECHO Certification Course.

Agenda – 3: To start Post-Doctoral Certificate Courses (PDCC). Fellowship.

Agenda – 4: To review ongoing research activities.

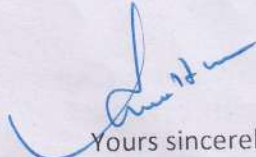
Agenda – 5: To start any new certificate courses for Undergraduates and Postgraduates.

Agenda – 6: Any changes in CBME.

Agenda – 7: Any other item with permission of Chair (advance copy of proposals to be submitted by 17-11-2025).

The required documentation will be prepared and submitted to the concerned committee within the stipulated timeline.

This is for your kind information, please.


Yours sincerely

Dr. Amit Sharma
Prof. & Head

Department of Cardiology

DR. AMIT SHARMA, DM. (DPT. OF
CARDIOLOGY), PROFESSOR,
SUBHARTI MEDICAL COLLEGE &
HOSPITAL, MEERUT



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03/12/25

A meeting of Board of Studies was held on 15.11.2025 at 11:00 AM in HOD office of the Department of Cardiology, and was chaired by Dr. Amit Sharma, Chairman BOS.

Regarding Composition of BOS for PG from Cardiology Department.

S.N.	Department	Composition of BOS for PG	Name, Designation and address of members
1.	Dept. of Cardiology	Chairperson	Dr. Amit Sharma, Prof. & Head, Dept. of Cardiology
2.	Dept. of Cardiology	Members	Dr. Shobit Tomar, Assoc. Prof. Dept. of Cardiology
3.	Dept. of Cardiology	Members	Dr. Deepak, Asst. Prof. Dept. of Cardiology
3.	Dept. of Medicine	One senior person to be opted from other department	Dr. Saurabh Singhal, Prof. & Head, Dept. of Medicine
4.	Dept. of Medicine	One subject expert (academic) from reputed central/state/private university	Dr. Dheeraj Soni, Dept. of Cardiology, LLRM Medical College, Meerut.
5.	Dept. of Medicine	One subject expert from R&D (expert should be from state & govt. organization)	Dr. Ashutosh Dutt Sharma, Dept. of Engineering, IIT Delhi.
6.	N/A	Senior alumni (who has 5 years of experience in relevant field)	N/A

Yours sincerely

Dr. Amit Sharma
Prof. & Head
Department of Cardiology

**DR. AMIT SHARMA, DM. (DPT. OF
CARDIOLOGY), PROFESSOR,
SUBHARTI MEDICAL COLLEGE &
HOSPITAL, MEERUT**



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The following Agenda items were discussed during the meeting:

Agenda Item No: 01

Agenda: To confirm the minutes of the Board of Studies meeting and ratification of the action taken Report held on

Discussion: Discussed

Resolution: The members confirm the meeting of the previous Board of Studies Meeting. The members noted the action taken on the minutes of the previous Board of Studies Meeting.

Agenda Item No: 02

Agenda: Introduction of new value-added courses.

Discussion: 2D ECHO Certification Course. In 2015-2020

Resolution: No new value-added courses introduced in academic year 2024-2025.

Agenda Item No: 03

Agenda: Certificate Course (PDCC).

Discussion: Discussed

Resolution: Discussed to start PDCC in collaboration with other departments. Basic teaching course for ICU training.

Agenda Item No: 04

Agenda: Discussion on ongoing research activities.

Discussion: Discussed

Resolution: Discussion on ongoing research activities of MCh Residents. The topic allotted to them and they are directed to make protocol.



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Agenda Item No: 05

Agenda: To start any new certificate course for undergraduate and Postgraduates.

Discussion: Nil

Resolution: No new certificate course was proposed.

Agenda Item No: 06

Agenda: Any change in competency as per the CBME guidelines for upcoming sessions.

Discussion: Discussed

Resolution: No change in competencies has been intimated by NMC as per the CBME guidance for upcoming session in **Cardiology**.

Agenda Item No: 07

Agenda: Any other item with permission of Chair (advance copy of proposals to be submitted by 17-11-2025).

Discussion: Discussed

Resolution: No any other item was proposed by the members.

Signature of Member Secretary

Dr. Shobit Tomar
Associate Professor
Department of Cardiology

DR. SHOBIT TOMAR
Associate Professor
Subharti Medical College
UP Reg. No 48962

Signature and Stamp of Chairman

Dr. Amit Sharma
Professor & Head
Department of Cardiology

**DR. AMIT SHARMA, DM. (DPT. OF
CARDIOLOGY), PROFESSOR,
SUBHARTI MEDICAL COLLEGE &
HOSPITAL, MEERUT**



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Attendance Minutes of Meeting of Board of Studies Held On 15.11.2025

Sr. No.	Name of Faculty	Designation	Signature
1.	Dr. Amit Sharma	Professor & Head	
2.	Dr. Shobit Tomar	Associate Professor	
3.	Dr. Deepak	Assistant Professor	